

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
FEBRUARY 16, 2016 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on February 16, 2016 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Richard M. Hannold, Chair, Jill Johnson, Member, and Helen Price Johnson, Member were present. The meeting began with the Pledge of Allegiance.

*Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.*

**PUBLIC INPUT OR COMMENTS**

*[Documents on file with the Clerk of the Board]*

There were no public comments offered.

**APPROVAL OF PRELIMINARY AGENDA AS PUBLISHED**

**ACTION TAKEN:**

**By unanimous vote, the agenda was approved as published.**

**CONSENT AGENDA**

*[Documents on file with the Clerk of the Board]*

|                             |                    |  |
|-----------------------------|--------------------|--|
| Pre-audited bills:          | \$708,916.14       |  |
| Vouchers:                   | \$788,409.14       |  |
| Electronic funds transfers: | \$ 24,126.78       |  |
| Payroll:                    | \$ -0-             |  |
| Minutes:                    | Regular Sessions:  | 10/13, 10/27, 11/10, 11/24, 12/8, 12/22/15<br>2/2/16 |
|                             | Special Sessions:  | 10/19, 11/2, 11/16, 12/7/15                          |
|                             | Emergency Session: | 12/18/15   |
|                             | Work Session:      | 1/20/16  |

**2% Hotel-Motel Tourism Sales Taxes**

**Contracts for 2% Hotel Lodging Tax Tourism Promotion – 2016 Program Year**

- Camano Arts Association for 2016 Camano Island Studio Tour. Amount: \$2,975 (RM-BOCC-2016-5)
- Camano Island Chamber of Commerce for Visitor Information Center Tourism Marketing and Fulfillment Program. Amount: \$23,750 (RM-BOCC-2016-30)
- Camano Island Chamber of Commerce for Stanwood Camano Winter Festivals. Amount: \$1,325 (RM-BOCC-2016-31)
- City of Oak Harbor for Whidbey Island Marathon 2016. Amount: \$2,750 (RM-BOCC-2016-32)
- Coupeville Chamber of Commerce for Coupeville and Central Whidbey Visitor Information Center. Amount: \$26,450 (RM-BOCC-2016-33)
- Coupeville Historic Waterfront Association for MusselFest 2016 Tourism Promotion. Amount: \$3,000 (RM-BOCC-2016-34)

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- Deception Pass Park Foundation for Deception Pass Bridge Branding and Marketing. Amount: \$8,100 (RM-BOCC-2016-35)
- Greater Freeland Chamber of Commerce for Freeland Visitor Information Center and Visitor Kiosk. Amount: \$25,188 (RM-BOCC-2016-16)
- Greater Oak Harbor Chamber of Commerce for New Year's Eve Island Ice – Shoulder Season Event. Amount: \$2,581 (RM-BOCC-2016-36)
- Island County Historical Society for Tourism Promotion and Services. Amount: \$13,476 (RM-BOCC-2016-437)
- Island County Public Works/Parks for Island County Parks Porta-Potty Rentals. Amount: \$7,000 (RM-BOCC-2016-28)
- Island County Public Works/Parks for Four Springs Lake Preserve. Amount: \$12,000 (RM-BOCC-2016-29)
- Langley Chamber of Commerce for Tourism Promotions, Marketing Fulfillment Program, Visitor Information Center, Accommodations Referral Service and Visitor Information Kiosk. Amount: \$24,438 (RM-BOCC-2016-10)
- Meerkerk Rhododendron Gardens for Four Seasons at Meerkerk. Amount: \$3,688 (RM-BOCC-2016-1)
- Oak Harbor Music Festival for 2016 Oak Harbor Music Festival. Amount: \$11,458 (RM-BOCC-2016-7)
- PBY Memorial Foundation for PBY Tourist Marketing and Operations Project. Amount: \$5,925 (RM-BOCC-2016-438)
- Pacific Northwest Art School for Catalog Production and Mailing to Reach Off-Island Students and National Advertising. Amount: \$4,625 (RM-BOCC-2016-439)
- Trust Board of Ebey's Landing National Historic Reserve for Ebey House Visitor Center; Design/Print of Reserve Visitor Guide and Site Bulletins; NPS Centennial Advertising; Public programs. Amount: \$15,000 (RM-BOCC-2016-440)
- Whidbey Island Bicycle Club for Mussels in the Kettles. Amount: \$1,675 (RM-BOCC-2016-19)
- Whidbey Island Center for the Arts for WICA 2015-2016 Producing Season. Amount: \$3,121 (RM-BOCC-2016-37)

Human Services

- Request for Exemption from the Competitive Solicitation Procurement Procedure for Northwest Regional Council under ICC 2.29.03(B)(12)
- Contract with Big Brothers/Big Sisters of Island County to provide Community Based Mentoring Program. Contract No. HS-19-16; Contract period: 10/15/15 – 6/30/16; Amount \$20,899 (RM-HS-2015-430)
- Contract with Opportunity Council to provide housing and supportive services to homeless households and operations and maintenance for emergency shelters. Contract No. HS-3-16; Contract period: 1/1/16 – 12/31/16; Amount: \$124,000 (RM-HS-2016-21)
- Contract with WA Home of Your Own to provide operations and maintenance for permanent supportive housing. Contract No. HS-8-16; Contract period: 1/1/16 – 12/31/16; Amount: \$24,000 (RM-HS-2016-24)
- Contract Amendment 1 with Sea Mar Community Health Centers to reduce contract amount in order to redirect funds for Recovery Support Services. Contract No. HS-34-15(1); Contract period: 7/1/15 – 3/31/16; Amount: \$-15,000 (RM-HS-2016-20)

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Natural Resources

Contract with WA State Recreation and Conservation Office (RCO) – Iverson Preserve Stakeholder Integration, a planning grant to integrate stakeholder concerns with acceptable restoration alternatives whereby community concerns and habitat improvement meet. Contract No. 15-1049P; Contract period: 12/9/15 – 6/30/17; Amount: \$123,300. (RM-DNR-2016-43)

Public Works – County Roads

- Local Agency Agreement Supplement No. 1 with WA State Department of Transportation; County Signing Upgrade; LAA 8615, CRP 15-03; Obligate Construction Funds. Amount: \$135,000 (State) (RM-PW-2016-59) (PW-1620-007)
- Occupancy Agreement Extension No. 2 with Langley Chamber of Commerce, Tourism Promotion and Right-of-Way Occupancy Agreement; Time extension of agreement to expire October 2020 (RM-PW-2015-432) (PW-1520-191)
- Interlocal Agreement–Formation of Island Transportation Planning Organization (ITPO); allocation of State RTPO funds for projects within Island County (RM-PW-2015-359) (PW-2015-156)

Public Works – Solid Waste

Contract with TestAmerica Laboratories, Inc. for groundwater sample analysis. Contract period: 2/16/16 – 12/31/18; Amount: \$46,212 for first year – adjusted annually through formula (RM-PW-2016-41) (PW-1620-012)

Sheriff

- Participation Agreement/Business Associate Agreement with Medical Information Network - North Sound for Health Care Information exchange services to receive health information on inmates. Contract period: 1/7/16 – 1/7/17; Amount: \$2,290 (RM-SHER-2016-47)
- Purchase Order 8394 - Dwayne Lanes Chrysler Jeep Dodge for purchase of one van for Animal Control. Contract No. 03613-Police Vehicles; Amount: \$24,469.97 (RM-SHER-2016-48)

**ACTION TAKEN:**

**By unanimous vote, the Consent Agenda was approved as presented.**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Commissioners

Recommend Appointment to the Water Resource Advisory Committee, Position No. 1

**ACTION TAKEN:**

**By unanimous vote, Jay Lawrence was appointed to the Water Resource Advisory Committee, Position No. 1.**

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*ADDED TO REGULAR AGENDA*

Banks Lawsuit

Commissioner Price Johnson indicated that in the continuing Banks Lawsuit, now that it is at the appeal level, counsel for the Board suggested that the Commissioners re-authorize one Board member to manage the litigation and also authorize that Board member to waive attorney/client privilege upon advice of legal counsel.

**ACTION TAKEN:**

**By unanimous vote, Commissioner Price Johnson is authorized to continue management of litigation in the Banks lawsuit and is authorized to waive attorney/client privilege upon advice of legal counsel.**

PUBLIC HEARINGS

*[Documents on file with the Clerk of the Board]*

There were no public hearings scheduled.

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

The Commissioners provided their respective comments and announcements.

Executive Session Announced

Commissioner Hannold announced that the Board would recess then meet in Executive Session beginning at 11:00 a.m. as authorized under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session would occur in the Administration Building, GSA Conference Room 200, and was expected to last approximately 30 minutes with no announcement anticipated.

At 10:36 a.m. the Board recessed.

At 11:00 a.m. the Board reconvened Regular Session and immediately went into Executive Session. At 11:30 a.m. Commissioner Hannold returned to open session to announce that an additional 30 minutes would be needed for Executive Session.

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There being no further business to come before the Board the meeting adjourned at 12:00 p.m. following Executive Session. The Board will meet next in Regular Session on February 23, 2016 at 10:00 a.m. followed by Roundtable at 2:00 p.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Richard M. Hannold, Chair

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Jill Johnson, Member

\_\_\_\_\_  
Helen Price Johnson, Member

ATTEST:

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Debbie Thompson  
Clerk of the Board